**SAPPHIRE LAKES MASTER ASSOCIATION**

 **Meeting Minutes**

**Wednesday, April 17th, 2024**

**10:00 AM – Pool 3**

1. **The meeting was called to order by President Bob Foster at 10:00 AM.**
2. **Those in attendance were:** Sharon Bonnet (Amber) Daria Murphy (Amethyst), Kit Ingeme (Diamond), Ken Grissoni (Emerald), Irwin LeShaw (Garnet), Paul French (Hematite), Bob Foster (Jade), John Azzinaro (Jasper), Mike Mears (Malachite), Linda Raftery (Opal), Vinnie Thomas (Quartz-Alternate) John Smith (Spinel-Alternate), Suzanne Chapin (Topaz), Alex DeSanctis (Turquoise) Victor D’Andrea (Tourmaline-Alternate)

 Suzanne Foster, Master Property Manager, was also present. A quorum was established.

1. **Proof of Due Notice of Meeting –** Meeting was duly noticed.
2. **Disposing of Minutes for February 21, 2024** *–* ***Irwin LeShaw moved to approve the minutes of February 21, 2024. Second by Daria Murphy. Carried unanimously.***
3. **Reports of Officers**

**A. President’s Report**

**1. Hurricane Preparedness –** Packets were distributed to all the Board members. The information will also be on the Sapphire Lakes Website. [www.Sapphirelakesnaples.net](http://www.Sapphirelakesnaples.net)

**2. 2025 Budget Requests –** All Master (Common Area) requests will be asked of the Board Members and submitted to Bob Foster in August. If a Board member has a project and needs a cost, submit to Suzanne so she can investigate the costs.

**3. Irrigation –** The new irrigation company specialist is no longer with the company and has been replaced by Yuri. Board members are to email Suzanne (Property Manager) with any irrigation issues that are noticed.

**4. Website –** Additions to the website are the following: Community Calendar, Comcast Links, Sales-BO (By Owner) and updated information on the Associations.

**B. Treasurer’s Report - Mike**

**1. Update on Budget –** Mike had a Handout that covered the accounts with the grand total under budget of $30,405. Also covered a report Suzanne is doing for water invoices at each pool.

**C. Manager’s Report – Suzanne Foster** gave her report of the many issues that had been taken care of this past month. She covered Hampton’s landscape report, the dumpster repairs, trash bin replacement and Roberto’s duties.

 **VI. Old Business - none**

**VII. New Business**

**A. Mulch Color *– Daria Murphy moved to change the Red/Orange partial mulch for the Master common areas to black mulch. Second by Sharon Bonnet. Discussion followed.***

***Motion carried 10 yes – 5 no. Those voting against were Emerald, Garnet, Jasper, Quartz, and Topaz.***

**VIII. Owners Comments –** Let unit owners be aware of the dates fertilizer is used on the lawns for those that have pets, investigate the area of a fire hydrant and see if it is working, roofing tile area to be moved to the other end of Gabriel as unsightly towards Radio Road.

**IX. Adjournment *- Being no further business to come before the meeting Bob Foster adjourned the meeting at 11:02 AM.***

**Next Meetings *–* Meeting & Budget Workshop – October 23rd**

 **Budget Approval Meeting & Regular Meeting – November 20th**

**Respectfully Submitted by:**

**Suzanne Chapin, Secretary**