

SAPPHIRE LAKES MASTER ASSOCIATION

Meeting Minutes

Wednesday, January 21st, 2024

10:00 AM – Pool 3

- I. **The meeting was called to order by President Bob Foster at 10:00 AM.**

- II. **Those in attendance were:** Sharon Bonnet (Amber) Daria Murphy (Amethyst), Steve Morlino (Diamond-Alternate), Ken Grissoni (Emerald), Irwin LeShaw (Garnet), Paul French (Hematite), Bob Foster (Jade), John Azzinaro (Jasper), Mike Mears (Malachite), Linda Raftery (Opal), Charlie Lorenzo (Quartz) Connie Fullerton (Spinel), Suzanne Chapin (Topaz), Bob Tuttle (Turquoise-alternate) Ken Werra (Tourmaline)

Suzanne Foster, Master Property Manager, was also present, as well as Patrick Ryan from C.S.I. A quorum was established.

- III. **Proof of Due Notice of Meeting – Meeting was duly noticed.**

- IV. **Disposing of Minutes for January 17, 2024 – *Connie Fullerton moved to approve the minutes of January 17, 2024. Second by Daria Murphy. Carried unanimously.***

- V. **Reports of Officers**
 - B. **Treasurer's Report - Mike**
 1. **Year End Financials** – Mike met with Resort Management and are now doing the year end financials differently with paying invoices in the month that they are invoiced. Other expenses were explained. Total over-budget net for 2023 is - \$47,629. (attached)
Charlie Lorenzo moved to approve the yearend financial Budget figures. Second by Connie Fullerton. Carried unanimously.

 2. **Irrigation Expense Update** - Mike covered the new irrigation company's (Irrigation Specialists) financials for the month of January. On an average SL was spending \$3,500 a month previously, and January expenses were now \$2,220 for the month. Changes may take place in the future. (attached)

 - A. **President's Report**
 1. **Tennis/Pickleball Courts** – Completed with 2 dedicated tennis courts and 6 dedicated pickleball courts on the south end.
 2. **Congratulations to Activities Committee & Blue Zone Committee** – Bob complimented the Activities Committee with a Saturday picnic and their Chili Fiesta and the Blue Zone Committee with their "Wine at 5" get together along with the tour of the Botanical Gardens. The Ladies Luncheon will have 93 attendees. Sapphire Lakes is noted for all the activities in the community.
 3. **Pineapple House Block Party** – Assisted Living facility is inviting Sapphire Lakes on February 29th for a get-together and can also sign up for tours when available.

4. Candidates for Executive Board – Bob mentioned the 5 current members of the Board have resubmitted their names for re-election. Anyone else interested can submit their name to Suzanne Foster, or at the upcoming meeting.

C. Manager's Report – Suzanne Foster gave her report of the many issues that had been taken care of for the past month. She also thanked Peter Messiers for putting flags out front for all the appropriate National holidays. According to the County, Sapphire Lakes is also responsible for the landscape upkeep along Ruven Heim and Radio Road.

- 1. Landscape Update** – A Hampton Lawns Update sheet was passed out.
- 2. Roberto's Update** – Suzanne covered the different projects that Roberto has completed.
- 3. Pool 1 Heater Update** – The part is on backorder and hoping to be in on Thursday.

VI. Old Business

A. Patrick Ryan – CSI -Vote to approve Comcast Contract

Charlie Lorenzo moved to approve the Comcast Contract to start May 1, 2024, to June 1, 2033. Second by Daria Murphy. Bob summarized the main points of the Contract. (attached) Comcast has agreed to lower the increase each year to 3.5% rather than the 4% in the past years. (Savings of approximately \$4,000/year) Also currently we are paying \$83.82 per door, and now will be \$78.50 per door with the new Contract. (Savings of \$3,318 /month)

We will also receive a signing bonus of \$200 per door for a total of \$118,000.

Motion carried unanimously.

B. Traffic Light Signal report – Sue

Question of a traffic light was asked at the past meeting. Sue Chapin is the Collier County Liaison and read a report of her findings. (attached) The Board did not want to pursue it.

VII. New Business

A. Award Contract for Holiday Decorations – Simply Think

Simply Think gave a detailed report to Suzanne Foster with the same decorations we have had in the past. Their price is for a 3-year Contract at \$13,919.

Ken Grissoni moved to approve the 3-year contract with Simply Think for \$13,919. Second by Connie Fullerton. Carried unanimously.

VIII. Owners Comments – Several questions concerning: Comcast Contract, times of meetings, meetings notified by putting out an email, the exit gate having an arm, a spare heater for pools, fountains at Lake 2 being corrected, lamp posts being replaced, plants in front of fence on ASAF, having cameras at pool 3 addressing visitors during summer months will be brought up at the next meeting. Also, gates being open during Open Houses on Sundays.

IX. Adjournment - Being no further business to come before the meeting Connie Fullerton moved to adjourn. Second by Daria Murphy. Meeting was adjourned at 11:15 AM.

Next Meeting – March 20th – 6:00 PM – Pool 3 - Annual Meeting

**Respectfully Submitted by:
Suzanne Chapin, Secretary**