

# SAPPHIRE LAKES MASTER ASSOCIATION

## Meeting Minutes

Wednesday, January 17th, 2024

10:00 AM – Pool 3

- I. **The meeting was called to order by President Bob Foster at 10:00 AM.**
  
- II. **Those in attendance were:** Sharon Bonnet (Amber) Daria Murphy (Amethyst), Maria Armatis-Carnes (Diamond-Alternate), Ken Grissoni (Emerald), Irwin LeShaw (Garnet), Paul French (Hematite), Bob Foster (Jade), Joe Capraro (Jasper-Alternate), Mike Mears (Malachite), Linda Raftery (Opal), Charlie Lorenzo (Quartz) Connie Fullerton (Spinel), Suzanne Chapin (Topaz), Marian Vella (Turquoise) Ken Werra (Tourmaline)  
  
Suzanne Foster, Master Property Manager, was also present. A quorum was established.
  
- III. **Proof of Due Notice of Meeting** – Meeting was duly noticed.
  
- IV. **Disposing of Minutes for December 6, 2023** – *Connie Fullerton moved to approve the minutes of December 6, 2023. Second by Marian Vella. Carried unanimously.*
  
- V. **A. Reports of Officers**
  1. **Technology Survey Results** – Bob passed out a Highlight sheet for the Comcast Contract Renewal for 2024. The 10-year Contract expires June 1, 2026. Have two years left, but negotiating with our consultant CSI to renew sooner, effective May or June 1<sup>st</sup>. All the details are attached in the handout. With the new rates, there will be a \$23,000 savings at this time, unless there are further negotiations.  
Bob also covered the results of the survey that was sent to all the unit owners with all positive remarks.
  2. **Wildlife update** – The bear situation was covered. Trash cans can be a problem if put out to the curb earlier than necessary. The bears are looking for food. Trapper Ray was on the premises and mentioned the same thing about trash cans.
  3. **Tennis/Pickleball** – Feb 5<sup>th</sup> is scheduled for the resurfacing (repaint) of the courts and will take approximately 3 days.
  
- B. Treasurer's Report - Mike**
  1. **Update on Budget** – Mike mentioned Suzanne, Bob, and himself, met with Resort Management to go over past and present budgets. This year we will be \$24,000 over budget. A Fund Balance Sheet was passed out. He covered increases and discussed the accounting procedures being followed.  
*Charlie Lorenzo moved to approve the Treasurer's report. Second by Connie Fullerton. Carried unanimously.*
  
- C. Manager's Report – Suzanne Foster** – She covered many of the projects that have been taken care of in the past month.

1. **Landscape Update** – A Hampton Lawns Update sheet was passed out.
2. **Roberto's Update** – Suzanne covered the different projects that Roberto has completed.

**VI. Old Business**

None

**VII. New Business**

- A. **Borrow from Reserves** – *Charlie Lorenzo moved to borrow from the Reserves if needed. Second by Marian Vella. Carried unanimously.*

**VIII. Owners Comments** – A comment concerning leaving Sapphire Lakes onto Radio Road was asked about a traffic light being installed due to more traffic encountered. Sue Chapin mentioned this came up a few years back and was not warranted. She will contact Collier County again.

- IX. **Adjournment** - *Being no further business to come before the meeting Connie Fullerton moved to adjourn. Second by Irwin LeShaw. Meeting was adjourned at 11:26 AM.*

**Next Meeting** – February 21st– 10 AM – Regular Meeting

**Respectfully Submitted by:**  
**Suzanne Chapin, Secretary**