

# SAPPHIRE LAKES MASTER ASSOCIATION

Wednesday, March 20, 2024

6:30 PM – Pool 3

## BOARD OF DIRECTORS ANNUAL MEETING MINUTES

- I. **The meeting was called to order by President Bob Foster at 6:00 PM.**
- II. **Those in attendance were:** Sharon Bonnet (Amber) Daria Murphy (Amethyst), Steve Morlino (Diamond-Alternate), Cathie Churchill (Emerald-Alternate), Irwin LeShaw (Garnet), Paul French (Hematite), Bob Foster (Jade), John Azzinaro (Jasper), Mike Mears (Malachite), Linda Raftery (Opal), Charlie Lorenzo (Quartz) Connie Fullerton (Spinel), Suzanne Chapin (Topaz), Victor D'Andrea (Tourmaline-Alternate), and Alex DeSanctis (Turquoise) A quorum was established. Suzanne Foster, Master Property Manager of Resort Management was also in attendance.
- III. **Proof of Due Notice of Meeting –** Meeting was duly noticed.
- IV. **Reading and Disposal of Last Year's Annual Minutes**  
**Connie Fullerton moved to approve the minutes from the Annual meeting of March 15, 2023. Second by Daria Murphy. Carried unanimously 15-0.**  
- *New member Alex DeSanctis was introduced as President of Turquoise.*
- V. **Manager's Report**  
Suzanne Foster mentioned many items that have been taken care of for the year. The Landscaping issues with the sod was mentioned and is being taken care of. (Attached)
- VI. **Pool Security**  
Pool security was discussed because of issues with trespassers that had been noticed at Pool 3 during the summer months.  
Options could be use of keys again, security cameras, and if an incident anyone can call the 911 or the non-emergency Collier County Sheriff's number and does not have to be a Board member. Signs have been placed at the pools now "no trespassing only unit owners & their guests."  
The situation will stay status quo and be monitored.
- VII. **Report of Treasurer**  
Mike Mears distributed a copy of our accounting to everyone in attendance. He explained each different item as well as the Reserves. (Attached) **Charlie Lorenzo moved to accept the Treasurers report. Second by Connie Fullerton. Carried unanimously 15-0.**
- VI. **Members Questions**  
Questions related to irrigation wet checks, landscape duties, garbage trucks taking a different route, 6 palms were cut down and need to be approached with the Hematite President, Insurance question concerning the Master costs which is for 5 buildings, and the make-up of the Executive Board and their duties.
- VII. **Adjournment**  
**Being no further business to come before the Board, Bob Foster moved to adjourn. Meeting adjourned at 7:05 PM.**

**NOTE:** Immediately following the Annual Meeting will be an Organizational Meeting of the Board of Directors to elect officers.

**Respectfully submitted by: Suzanne Chapin, Secretary**