**SAPPHIRE LAKES MASTER ASSOCIATION**

**Wednesday, November 18, 2020**

**1:30 PM – Held on Zoom at Resort Management**

**Owners were welcomed to join on Zoom as well**

**BOARD OF DIRECTORS MEETING**

1. **The meeting was called to order by President Bob Foster at 2:00 PM.**
2. **Those in attendance were:** Rick Dawson (Amber), Mike Mears (Amethyst), Emily Eubanks (Diamond), Ken Grissoni (Emerald), Irwin LeShaw (Garnet), Ben Raia (Hematite), Bob Foster (Jade), John Azzinaro (Jasper), Gary VanStone (Malachite-alternate), Jim Baio (Opal), Connie Fullerton (Spinel), Suzanne Chapin (Topaz), Charlie Lorenzo (Quartz), and Marian Vella (Turquoise) Tourmaline absent. Karl Forsman of Resort Management was also present.

A quorum was established.

1. **Proof of Due Notice of Meeting –** Meeting was duly noticed.
2. **Disposing of Minutes for BOD Meeting –** October 21, 2020

***Irwin LeShaw moved to approve the minutes of October 21, 2020. Second by Marian Vella. Carried unanimously 14-0.***

1. **Reports of Officers**
2. **Presidents Report**
3. **Recommendations for Covid-19 Community Restrictions**

The Executive Committee met with recommendations for the Covid-19 Restrictions and copied the Board to discuss them at the meeting.

**Bob Foster moved to adopt the Restrictions for the upcoming season effective November 19, 2020 until further notice with any changes incorporated. Second by Ken Grissoni.**

**Discussion followed**: *Addition – Recommendation to encourage wearing a mask when Social Distancing is not possible will be added to the restrictions.*

***Amendment 1 - Ben Raia moved to accommodate 15 people at all pools.******Second by Irwin* *LeShaw. Motion failed - 3 Yes – 11 No.***

***Amendment 2 - Mike Mears moved to adopt “no limit” of people at all pools based on social distancing with families being together. Second by Marian Vella.***

***Motion failed - 5 yes – 7 No. (Spinel and Amber not present)***

\*\*The number of people allowed will be posted at each pool.

*Discussion continued concerning the rest of the restrictions.*

**The above motion carried - 10 Yes – 2 No (Garnet & Quartz voting no)**

1. **Treasurer’s Report**
2. **Updated Budget – Mike Mears**

The Budget to-date is $5,000 under Budget.

1. **Manager’s Report – Karl Forsman**
2. **Hampton Update –** A detailed summary had been emailed to all Presidents. Karl will check with Hampton on the number of wet checks being done.
3. **Resurfacing Parking Lots – Start Nov 30th –** Will be a 2 week schedule with the schedules being posted and emailed with details.
4. **Old Business – None**
5. **New Business**
6. Executive Board to change recommendations on COVID-19 if necessary

***Ken Grissoni moved to give the Executive Board authority to make any changes or recommendations on the COVID-19 restrictions if necessary. Second by Irwin LeShaw. Carried unanimously 13 – 0.***

1. Gate Policy – Karl

***Ken Grissoni moved to adopt the addition of #7 in the Gate Policy that no temporary codes will be given to anyone unless they cannot remotely open the gates with their phones. Second by Sue Chapin. Carried unanimously 13 - 0.***

1. Rollover excess 2020 funds into 2021 Operating Account

***Irwin LeShaw moved to Rollover excess Funds into the 2021 Operating Account. Second by Marian Vella. Carried unanimously 13 – 0.***

1. Borrow from Reserves for Insurance or other unexpected expenses

***Marian Vella moved to borrow from Reserves for Insurance or other unexpected expenses. Second by Sue Chapin. Carried unanimously 13 – 0.***

1. Waive 2020 Audit

***Irwin Le Shaw moved to waive the 2020 Audit. Second by Marian Vella. Carried unanimously 13 – 0.***

***Discussion:*** Will check with Attorney on any updates on comfort dog policies.

1. ***Owners Comments***
2. **Adjournment *- Being no further business to come before the meeting Irwin LeShaw moved and seconded by Bob Foster to adjourn the meeting at 3:08 PM.***

**Next Meeting – TBD**

**Respectfully submitted by:**

**Suzanne Chapin, Secretary**

**COVID-19 RESTRICTIONS FOR 2020-2021 SEASON**

**Effective November 19, 2020 until further notice:**

**++ The use of masks is encouraged when it’s not possible to be socially distant.**

**+ Only Sapphire Lakes residents (including persons residing and sleeping in their units) are permitted to use the four pools and the common facilities on Master Association property.**

**+ Pool 1 will be limited to a maximum of 15 persons (including children) at any one time within the pool fencing, and they shall be socially distant at all times. Pools 2, 3 & 4 will be limited to 20 persons (including children) with the same social distancing requirement. Masks should be worn on the way into and upon leaving the pools. We ask that people limit themselves to two hours at the pool IF people are waiting for their opportunity to access the pool.**

**+ The following low-risk activities will be allowed with proper social distancing as well as appropriate sanitary measures utilized:**

**+ Adventure Walkers**

**+ Bocce (with modifications that are being developed by the Bocce Committee)**

**+ Horseshoes: socially distanced and using sanitary measures**

**+ Pickleball & Tennis: rated as low risk activities as long as social distancing**

**and sanitary measures are utilized.**

**+ Pool Aerobics**

**+ Yoga: with a maximum of 10 persons at the Pool 3 Cabana**

**+ To use any of the Pool Cabanas for a group activity (for Sapphire Lakes residents only) must get pre-approval from Property Manager Karl Forsman after he reviews a social distancing and hygiene plan with the applicant(s).**

**+ A limited number of picnic tables will be available for use in the Picnic area and Sapphire Lakes residents who wish to have a group activity there shall get pre-approval from Property Manager Karl Forsman after he reviews a social distancing and hygiene plan with the applicant(s).**

**THE FOLLOWING ACTIVITIES WILL NOT BE PERMITTED ON MASTER ASSOCIATION PROPERTY UNTIL FURTHER NOTICE:**

**+ Card games and other activities that require sitting together at tables and sharing cards or other equipment.**

**+ Large gatherings in the Picnic area**